

LEAVENWORTH CITY COUNCIL

Study Session Agenda
City Hall - Council Chambers
January 11, 2011 9:00 a.m.

9:00 – 9:30 Cascade School District Presentation – Steve McKenna

Superintendent Steve McKenna will present updated information to the Council on the levy/bond resolutions that the School Board approved at its meeting on December 20th.

9:30 – 9:45 Council Open Discussion

This time slot allows for Council discussion of items not on the agenda.

9:45 – 9:55 Sign Ordinance Revision Update – Connie Krueger

Director Krueger will give a brief update on the status of the sign ordinance revisions in process.

9:55 – 10:10 TIB Agreement / PWB Amendment to \$1M Loan – Joel Walinski

In 2009, the City was awarded a Public Works Trust Fund Loan (PWTF) from the Public Works Board (PWB) for \$1 million dollars to be used towards the pre-construction, engineering and design of specific portions of the Downtown Master Plan known as the Downtown Roadway Rehabilitation Project. In August 2009, this loan was amended to include design and engineering of the South Interceptor Sewer Replacement Project. The contract allows for an extension from a five-year payback to a twenty-year payback with the first principle payments beginning in 2011 if the City is able to commit and secure 30% funding of any construction project in the defined area. In November 2010, the City received notification from the Transportation Improvement Board (TIB) awarding the City \$800,000 towards the Front Street project from Division Street to State Route 2 that is included in the above noted project area. With this project totaling approximately \$1.8 million, the secured funding source from TIB triggered the PWB to extend the loan payback to twenty years. This significantly helps the City in the current budget cycle and allows for future projects defined in the Downtown Master Plan. Copies of these agreements are located in the packet for the evening action items.

10:10 – 10:20 Project Tracking / Future Council Agenda Items

The City Council will be provided several examples of document type tools used for project tracking and scheduling that could be implemented to provide an ongoing summary and update of initiatives and projects currently being undertaken by the City.

10:20 – 10:30 Leavenworth Festhalle/LCCF/LST Agreement – Joel Walinski

The City of Leavenworth currently contracts with the Leavenworth Civic Center Foundation (LCCF) for the operation and management of the City's Festhalle. The agreement was approved and signed in 2008 for a period of three years. A 60 day notice must be given prior to the

expiration date of the original agreement. At this time the contract will remain in effect for the 2011 calendar year. The City also has entered into two other agreements involving the City, LCCF, and the Leavenworth Summer Theater, Inc (LST). The two agreements provide for the long-term use (5 year) of the Festhalle by the LST at a designated fee. One agreement covers July through Labor Day use of the Festhalle. The second agreement covers the late fall period of Thanksgiving through December 30. It is stipulated in both these agreements that these agreements have no bearing nor convey any City obligation for renewal of the original agreement between the City and the LCCF.

At this time staff would suggest collecting some initial base line information on the rental use of the facility and a review of the Festhalle revenue and expenditures. Once that information is collected and reviewed by the Council, an LCCF representative would be invited to have a discussion with the Council on the operation and use of the facility. Consideration by the Council could then be given as to providing notice for the termination of the contract and/or drafting of a new contract prior to the 60 day renewal period in 2012.

The current Festhalle agreement with the LCCF is included for your review.