



City of Leavenworth

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City Council
Elmer Larsen - *Mayor*
Peter D. DeVries
Tibor Lak - *Mayor Pro-Tem*
Michael Molohon
Robert Francis
Cheri Kelley Farivar
Larry Meyer
Vacant Council Position
Joel Walinski - *City Administrator*

LEAVENWORTH CITY COUNCIL AGENDA

Leavenworth City Hall - Council Chambers
October 25, 2011 - 6:00 p.m.

Call to Order

Flag Salute

Roll Call

Council Committees -4th Tuesday – Econ. Dev. 4:00 Finance 5:00
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Consent Agenda

1. Approval of Agenda
2. Approval of October 11, 2011 Study Session Minutes
3. Approval of October 11, 2011 Regular Meeting Minutes
4. Claims \$111,760.50

Public Safety Reports

Councilmember and Committee Reports

Mayor/Administration Reports

Public Hearing on Ad Valorem Tax @ 6:15 PM

Resolutions, Ordinances, Orders and Other Business

- | | |
|--------|---|
| Action | 1. Motion to set a Public Hearing on the 2012 Final Budget for November 22, 2011 @ 6:15 PM. |
| Action | 2. Authorize the Mayor to Sign the Local Agency Agreement with WSDOT – Joel Walinski |
| Action | 3. Consultant Agreement for Citywide Improvements with TD&H – Joel Walinski |
| Discus | 4. Review Gazebo Refurbishment and Maintenance Project – Joel Walinski |

Information Items for Future Consideration

Utility Rate Study Public Presentation November 8, 2011
Preliminary 2012 Budget Presentation November 8, 2011

Comments from the Public on Items Not on the Agenda

Adjournment

Reminder: Transportation Benefit District Meeting to Follow

(Next Ordinance is 1400 - Next Resolution is 20-2011)

SUPPLEMENTAL COUNCIL AGENDA

1. Motion to set a Public Hearing on the 2012 Final Budget for November 22, 2011 @ 6:15 PM

This motion will set the date for the final public hearing of the budget in accordance with requirements for budget hearings. The City Council will be asked to adopt the ordinance for the budget at the December 13th Council meeting after considering any final amendments to the budget.

- **MOTION:** *The Leavenworth City Council moves to set a Public Hearing on the 2012 Final Budget for November 22, 2011 @ 6:15 PM.*

2. Authorize the Mayor to Sign the Local Agency Agreement with WSDOT

The City Council is being asked authorize the Mayor to sign the Local Agency Agreement with the Department of Transportation (DOT) for the Citywide Preservation and Improvements Project. The scope of this project includes improvements pertaining to pavement preservation on Ski Hill Drive (Hwy. 2 to Pine Street), Commercial Street pavement preservation (9th Street to Division Street), and the Safe Routes to School Project (West Street and Other Areas). All three of these projects receive some level federal or state funding, therefore all three projects are being combined to be under one project agreement with WS DOT. This should help to consolidate and reduce fees for review, administration, and consulting. The projects will also be bid as a singular project which may allow for additional cost savings. The Local Agency Agreement is a standard DOT Agency Agreement which has been reviewed by the City Attorney. A copy of the agreement is included in Section 2 of the packet materials for your review.

- **MOTION:** *The Leavenworth City Council hereby authorizes the Mayor to sign the Local Agency Agreement with the Washington Department of Transportation in regards to the City of Leavenworth -Citywide Preservation and Improvements.*

3. Consultant Agreement for Citywide Improvements with TD&H

The City Council is being asked to approve the Consultant Agreement with TD&H Engineering for professional services which would include the development of plans, specifications and engineering of the Citywide Preservation and Improvements. The scope of this project includes improvements pertaining to pavement preservation on Ski Hill Drive (Hwy. 2 to Pine Street), Commercial Street pavement preservation (9th Street to Division Street), and the Safe Routes to School Project (West Street and Other Areas). All three of the project areas have some level of state and federal awarded funds, therefore all phases of the project will need to follow the guidelines specified by the Washington Department of Transportation (WS DOT). The scope of work would include 100% development of plans and specifications as required by the WSDOT and assistance with the bidding procedures. The scope of work does not include construction administration or construction inspection. The professional service contract is for an amount not to exceed \$77,300. The City Attorney has reviewed the agreement; the format of the contract is the standard WS DOT Consultant Agreement as required by WS DOT. A copy of the agreement is included in Section 3 of the Council packet for you review.

- **MOTION:** *The Leavenworth City Council hereby approves the Local Agency Standard Agreement with TD&H Engineering for Plans, Specifications, and Engineering regarding the Citywide Preservations and Improvement Project*

4. Review Gazebo Refurbishment and Maintenance Project

The City Council will be provided a brief overview of the Gazebo Refurbishment and Maintenance Project. This item is only a review and discussion item at this time. Jeff Hoffman of BCRA Architects has been working with several city representatives and city staff in designing the modifications to the gazebo and developing the specifications. The presentation tonight is part of the public outreach process of informing the public on the scope and progress of this project. Early this year the City Council authorized the contract with BCRA to develop the plans and specifications of this project at a cost not to exceed \$17,000. At a future date the City Council will be asked to approve the plans and specifications prior to the project being let for bid.

As noted previously this project is for the maintenance and refurbishment of the existing structure. The following items were included in the original project scope:

- Relocation of the front two columns to improve visibility and to enhance the “stage” presentation.
- Replace existing round laminated support poles with timber beam supports, addition of carved support elements
- Review and examine changes to the concrete flower boxes on either side of the Gazebo entrance to improve visibility.
- Redesign and rebuilding of the Cupola with new Bavarian theme.
- Enclose open interior roof framing to improve sound.
- Re-roof entire structure with new wood shingles.
- Enclose back and sides with a temporary/removable wall system to act as wind break.
- Repair and or replace flooring and other columns where needed and improve water drainage.
- Paint structure.

Computer enhanced renderings are include in Section 4 of the packet material for your review. A request for funding from Projekt Bayern for \$100,000 for construction cost has been submitted to the Projekt Bayern Funding Committee. The request will be considered for funding approval at their next board meeting. Estimated project costs are \$120,000 which includes design, engineering, and construction. Staff is currently working on updating project cost estimates.