

LEAVENWORTH CITY COUNCIL MINUTES

August 14th, 2007

Mayor Mel Wyles called the regularly scheduled Leavenworth City Council meeting to order at 6:03 P.M.

ROLL CALL

Council Present: Rob Eaton, Peter DeVries, Larry Langston, and Cathy Miller, Chris Rader and Michael Molohon.

Staff Present: Terry McCauley, Connie Krueger, and Carrie Brewer.

AGENDA

Mayor Wyles asked for a motion to approve the consent agenda as follows:

1. Approval of Agenda
2. Approval of July 10, 2007 Study Session Minutes
3. Approval of July 10, 2007 Regular Meeting Minutes
4. July Payroll \$151,300.48
5. Claims Vouchers \$109,939.22
6. Claims Vouchers \$245,944.09
7. PRSA Voucher \$60,000.00

Councilmember Rader moved to approve the consent agenda. The motion was seconded by Councilmember DeVries and passed unanimously.

Public Safety Reports

Mayor Wyles will discuss traffic safety in the downtown core and the residential areas with Chelan County Sheriffs Dept. tomorrow.

COUNCILMEMBER REPORTS

Councilmember Miller met with the Parks Committee and they discussed fixing 5 key areas in Waterfront Park before winter without FEMA money, and discussed the budget for dealing with the issues regarding the replacing the light posts and garbage receptacles in the park. The Downtown Revitalization Committee discussed taking over the plans for the Front Street Park due to the Parks Department not having the budget for the project. Councilmember Miller attended a County Solid Waste meeting; they are holding the annual household waste disposal at Peshastin-Dryden Elementary school on October 6th. They discussed items to be included in a two-year grant which includes \$14,000.00 for two new recycle bins for Leavenworth as needed. She also attended an Art-in-the-Park meeting and reported they are down by 52% from last year due to some artists leaving and doing shows elsewhere due to making more money. The

expenses are down and the committee still looks for ways to trim their budget. They also decided to offer the Scholarship again starting next year.

Councilmember Langston reported that he met with the Public Works Committee this morning and discussed the purchase of a new dump truck for the Wastewater Treatment Plant; the committee decided to postpone the purchase to research other options. They discussed replacing the mowers in the Parks Dept. and had the city mechanic go through each one and it was decided that replacement could wait another year. They also discussed purchasing two new Bobcats for snow removal of the downtown core and the sidewalks around the schools. This cost for the Bobcats would be less than \$70,000.00. Councilmember Langston recommended purchasing two new Bobcats, not to exceed \$70,000.00, and the funds will come from the Equipment fund. Councilmember Miller motioned to approve the purchase of two new Bobcats not to exceed \$70,000.00. Councilmember DeVries seconded the motion, which passed unanimously.

Councilmember DeVries reported that he attended the North Central Regional Transportation planning Organization meeting, and that a couple of recommendations were made. The first recommendation is a letter of support for safety improvements on Hwy 2 from the Monroe area, going east and south, the second being the replacement of the Chiwaukum Bridge on Hwy 2 and adopting the 2007-2008 Transportation Enhancement Projects ranking. Unfortunately, there are no funds for Leavenworth this year.

Councilmember Eaton reported that he attended a Chelan County meeting representing the City for the Parks and Recreation component of their comprehensive plan as part of an accelerated process that the County performing toward a Parks and Recreation Plan. He will forward this information on to Rich Brinkman. Leavenworth was also highlighted on its forward thinking regarding the hiking and bike trails through the downtown and residential areas and the efforts in securing funding for the plan. He will also be attending meetings with Amtrak and BNSF in the next weeks; they have obtained the temporary occupancy permit which will allow them to move forward with the preliminary engineering process.

MAYOR AND ADMINISTRATIVE REPORTS

Mayor Wyles reported he has a three page list of the items the Public Works Dept. has completed, so they are catching up on projects as quickly as they can. He also wanted to recognize Tom Radach for taking a leadership role in getting the projects completed while Terry Gildersleeve was on vacation. An update on FEMA, due to misdirection, we lost productive time, but Rich Brinkman and Connie Krueger have been working hard in trying to salvage any of that funding. He will be sure to give a status update to the Council as details are available.

Community Development Director Connie Krueger reported that the Downtown Streetscape Revitalization committee met and conducted interviews for the LID consultant and have chosen and firm. They will move forward with public meetings which will start Phase II of the downtown master plan process in planning the parks (Front Street) and plazas. A representative from the Dept. of Transportation was able to do an assessment of pedestrian safety on Hwy 2, resulting from this assessment; the City was able to get a commitment from the DOT to replace missing signs and pedestrian crossing signs that no longer meet regulations. The crosswalks will also have a Thermoplast coating, instead of painting, along with the crosswalks, and all the other

markings on the side of the highway will be done before winter. Some good news, as all of items will be completed at the expense of the DOT.

As discussed earlier in the study session, two projects were being evaluated for the use of the federal STP funds, the pedestrian crossing on Hwy 2 and the bike/pedestrian trail on Chumstick Hwy. Krueger thought that maybe both projects could be done, therefore she asked the DOT to come in and do their assessment. However there is a rough estimate for doing the projects, which will require an approximate \$25,000.00 commitment from the City to improve the pedestrian crossing in Hwy 2 by installing a pedestrian-activated beacon. If there is any interest from the Council, a commitment letter needs to be sent to the County committing funds for both projects. The improvements to the pedestrian crossings is a safety component of the Downtown project, so if the City can't find matching funds, the Downtown committee is interested in using some of their budget to match funds. They would like to do this as an early action item, so the signs can be installed as we start the Phase II of the Downtown Master Plan. Councilmember Langston moved to approve sending a letter of commitment to the County for both projects. Councilmember Rader seconded the motion, which passed unanimously.

Connie Krueger brought up another item that was discussed at Study Session this morning, an issue regarding a set of stairs that the Fire Dept. is requiring on the building permit for a point of ingress and egress for a property. The set of stairs will be in the City right-of-way and she wanted to get the Council's thoughts on issuing a special use permit in order to avoid major excavating back to the property line. Krueger stated that these stairs will be engineered so if a sidewalk were to be put in, the stairs would work with the sidewalk. The Council decided they needed more information and wanted to do a site visit. The Council decided to postpone this issue until the next City Council meeting.

RESOLUTIONS, ORDINANCES, ORDERS, AND OTHER BUSINESS

1. Motion to approve on-call Agreement with Hammond Collier Wade and Livingstone

The City last year sent out a Request for Proposals (RFP) for engineering services, specifically for the Ninth Street Reconstruction project, and selected Hammond Collier Wade and Livingstone. On-going engineering services are also needed for smaller projects, such as the Front Street Realignment project and Icicle Station. Staff is recommending approval of this Agreement to work with Hammond Collier for these on-going needs. Councilmember Langston moved to table this issue due to needing a Schedule A (Fee Schedule/Wage scale) from Hammond, Collier, Wade and Livingstone. Councilmember Eaton seconded the motion, which passed unanimously.

2. Motion to authorize the Mayor to sign the TIB Documents for the Commercial Street project

Council approval of these Washington State Transportation Improvement Board (TIB) documents is standard practice, and required to proceed with the Commercial Street Reconstruction project. The current strategy is to re-bid the Ninth Street project with the Commercial Street component in November in order to receive more competitive bids and to commence the project in mid-March, or as soon as weather allows. Reconstruction will occur on Ninth Street, Commercial Street, and possibly Eighth Street. Councilmember Miller moved to

authorize the Mayor to sign the TIB Documents. Councilmember DeVries seconded the motion, which passed unanimously.

3. Motion to approve Fill Hauling Contract with Rayfield Brothers Excavating Inc.

This contract is for the hauling of free fill material to the Icicle Station project site and is attached for your review. City Attorney Terry McCauley added an amendment to the contract, adding the legal document regarding Rayfield Brothers Excavating Inc. paying prevailing wages for this project. Councilmember DeVries moved to amend the contract accordingly. The motion was seconded by Councilmember Rader, and passed unanimously. Councilmember DeVries then moved to approve the amended Fill Hauling Contract. Councilmember Molohon seconded the motion, which passed unanimously.

4. Motion to approve Elevator Maintenance Agreement with ThyssenKrupp Elevator

Staff has encountered numerous problems with the elevator during the course of the year and is recommending this proposed Agreement from both a cost and service perspective. City Attorney Terry McCauley has reviewed the Agreement. Councilmember DeVries moved to approve the Maintenance Agreement with ThyssenKrupp Elevator. Councilmember Rader seconded the motion, which passed unanimously.

5. Motion to approve expenditure of \$250 for the US Tennis Association

Local resident Becky Subido has successfully recruited the United States Tennis Association (USTA) Challenger Level tournament to Leavenworth. This event has the potential to be a significant economic development opportunity for our community for years to come, especially with local support aimed to keep it here. The proposed \$250 expenditure is to purchase tennis balls for the Labor Day Weekend tournament. Councilmember Eaton moved to approve the expenditure of \$250.00 for the US Tennis Association Challenger Tournament. Councilmember Langston seconded the motion, which passed unanimously.

6. Motion to cancel the DWSRF Loan for the Reservoir Rehabilitation Project

The City has requested that the State Drinking Water State Revolving Fund (DWSRF) terminate this loan agreement. This loan was secured prior to the current scope of the project, and will not be able to cover total project costs. A second, larger loan has been secured to finance the project. Councilmember Rader moved to approve the cancellation of the DWSRF Loan for the Reservoir Rehabilitation Project. Councilmember Molohon seconded the motion, which passed unanimously.

Comments from the Public on Items Not on the Agenda

1. Dan Acton, PO Box 273 Leavenworth WA 98826 – Spoke about letter sent to Council regarding the Water Moratorium and the criteria that was applied to the findings list. His property in question is located on Mine St. in Leavenworth.

2. William West, 585 W. Hwy 2, Leavenworth WA – Spoke about the water moratorium and wanting the data that the City provided to Varella and Assoc. to complete the water plan and requested a copy of the plan.

Executive Session:

Mayor Wyles asked for a motion to enter Executive Session at 7:15pm for approximately 15 minutes to discuss lease of Real Property, and that no vote will be taken. Councilmember DeVries moved to enter executive session. Councilmember Eaton seconded the motion, which passed unanimously.

ADJOURNMENT

The City Council reconvened in regular session at 7:28 P.M. Seeing no other business, Councilmember DeVries moved to adjourn the August 14th, 2007 meeting of the Leavenworth City Council. The motion was seconded by Councilmember Molohon. Councilmember's Eaton, DeVries, Miller, Rader, and Molohon voted yes, and Councilmember Langston voted no. The meeting adjourned at 7:29 p.m.

APPROVED

ATTEST

Mel Wyles, Mayor

Richard Brinkman, City Administrator