

## **LEAVENWORTH CITY COUNCIL MINUTES**

### **January 23, 2007**

Mayor Mel Wyles called the regularly scheduled Leavenworth City Council meeting to order at 6:00 P.M.

### **ROLL CALL**

Council Present: Tibor Lak, Larry Langston, Bill Wells, Carl Florea, Cathy Miller, and Peter DeVries.

Staff Present: Rich Brinkman, Terry McCauley, Connie Krueger, Al Kulp, Ron Hupp and Carrie Brewer.

### **CONSENT AGENDA**

Mayor Wyles excused Councilmember Eaton and asked for a motion to approve the consent agenda as follows:

1. Approval of Meeting Agenda
2. Approval of January 9, 2007 Regular Meeting Minutes
3. Approval of January 9, 2007 Study Session Minutes
4. Claims \$221,955.04

Councilmember DeVries moved to approve the consent agenda. The motion was seconded by Councilmember Lak.

Councilmember Miller moved to amend the January 9, 2007 study session minutes regarding Art in the Parks usage of the “No Parking” signs. AIP would be able to put up temporary “No Parking” signs between 4:30-6:00 PM on Sundays. The Council agreed AIP could use the “No Parking” signs if necessary on Thursdays until 10:00 AM for loading and unloading purposes.

Councilmember Langston added to amend his statement in the January 9, 2007 study session minutes to that he had received many complaints regarding snow removal on the side streets, not that he didn't think the crew had been doing a good job on the side streets.

Councilmember Wells seconded the amendment and it passed unanimously. The motion as amended then passed unanimously.

### **PUBLIC SAFETY REPORTS**

Fire Chief O'Brien reported on the annual number of career employees, volunteers and winter events. He stated the grant had been approved from FEMA for the fire exhaust system for the fire stations; they have accepted bids from Weidmer Inc. to do this work. Chief O'Brien also clarified the burn ban that is in effect in the urban growth area.

Sgt. Mike Harris reported on the statistics for the Chelan County Sheriffs Department for the month of November and December 2006. Councilmember Lak asked the status on the vandalism report regarding rocks through windows in the downtown area and at the Icicle Inn Best Western. Sgt Harris didn't get know at this point and will get back to Councilmember Lak via e-mail.

## **COUNCILMEMBER REPORTS**

Councilmember Langston reported on two Public Works committee meetings regarding Cascade Medical Center Parking issues. The first meeting they requested information from CMC for additional information; the committee received this information at the second meeting. The committee will set up a third meeting with CMC to discuss the parking information.

Councilmember Lak reported on the Economic Development meeting, they are developing procedures for the when, how and why for street closures during the downtown projects. Public Works Director is currently working on these issues.

Councilmember DeVries reported on a meeting with the Council of Government regarding landfill issues, present problems and future solutions. A probable solution is going through the permit process at present time and the hearing examiner will render a decision sometime next week. Another issue discussed was animal control. If jurisdictions agree, a uniform contract throughout Chelan and Douglas counties would be put into place with cities having addendums to fit their individual needs. That contract will be put out to bid to all local agencies. Nothing has been finalized; the plan is still in development stages.

Councilmember Wells reported on the LAP committee meeting, they had discussions regarding the Autumn Leaf Association and the current status of the fund raising efforts etc. LAP will also be entering into a Co-Op situation with the State of Washington; this will give us the opportunity to advertise in several substantial publications. Also the King5 weather station has been fixed and is in full operation.

## **MAYOR AND ADMINISTRATIVE REPORTS**

Mayor Wyles read a "Thank you" letter from the Class of 2008 thanking the Mayor and City Council for the use of the Leavenworth Festhalle for the 2007 Junior/Senior Prom dance.

Administrator Brinkman reported that the State Delta Epsilon Chi state conference is February 21-23, 2007 and wanted to remind the Mayor, Council members Eaton, DeVries, Wells, Miller and Lak that they have committed to attending this conference. This is one of the economic development strategies to better utilize the Festhalle.

Jeff Smith from the Chelan County PUD has sent out a meeting invitation for Tuesday, February 6, 2007 regarding the issues facing the PUD. Administrator Brinkman and Finance Director Ron Hupp will be attending. Council members are invited to attend as well.

City Administrator Rich Brinkman will be completing the budget document by January 31<sup>st</sup> and the finance department is revising 2006 document to reflect the new 2007 numbers that were passed by council in December. Also Administrator Brinkman is working on a monthly reporting process to council to make the interface between council and staff to be more user friendly.

In the Economic Development committee meeting, AWC is celebrating 75 years of service and has asked each city who is a member of AWC to submit at least 3 defining economic defining events. The committee decided to submit the ski jump, the major mill closure, the move of the rail road from Leavenworth to Wenatchee and the Univ. of Washington study which led to the implementation and adoption of the Bavarian theme.

Director Kulp reported he is still working on FEMA paperwork and also researching a cold patch Material to patch potholes in the city streets after the snow has melted.

Director Krueger reported they met with Hammond Collier Wade last week and will meet with the landscape architect on Monday, January 29<sup>th</sup>, on the 9<sup>th</sup> Street Project. Evie Carpenter from the Public Works dept. has been working extensively on this project. The Steering Committee will meet Monday, January 29<sup>th</sup>, to work on questions brought up from both meetings to firm up details on the 9<sup>th</sup> Street Project. The Planning Dept is working on following up with the fire/life safety inspections. Director Krueger also briefly discussed the year-end report of building permits and land-use permit activities.

Director Hupp reported the finance department is working on the year end document for the 2007 budget. The Finance department is also working with Director Kulp on the FEMA reports, generating the financial numbers needed to complete reports.

## **RESOLUTIONS, ORDINANCES, ORDERS, AND OTHER BUSINESS**

### 1. Presentation by Varela and Associates – Mark Varela.

Mark Varela confirmed that he would be presenting at the February 13<sup>th</sup> council meeting a preliminary design report to give cost and options for the reconstruction of the west-end reservoir.

### 2. Motion to amend City Administrator Contract – Mayor Wyles

The principal proposed changes to the Administrator's contract, which automatically renews annually unless amended, include salary cost of living increases of 2.75% in 2006 3% in 2007 (consistent with all non-union employees), and an increase in annual leave from 15 to 18 days. It should be noted the current contract's provision of an initial five vacations days, five sick leave days, and three additional vacation days never credited due to an oversight. Proposed changes to the contract are in bold. Councilmember DeVries moved to approve the amendment of the contract, councilmember Lak seconded and the motion passed unanimously.

### 3. Motion to authorize an expenditure up to \$30,000.00 for City Hall HVAC control system.

As council members are aware, the City Hall HVAC system has presented significant challenges over the past year, resulting often in intolerable work conditions. Whether roasting in summer or

freezing in winter, Staff has battled to prevent employee/library rebellion. Public Works Director Al Kulp has miraculously been able to temporarily “fix” the problem enough to allow for seemingly normal conditions, at least in City offices. Unfortunately, the permanent fix to this problem involves a new control system that will cost up to \$30,000.00. The city has the funds to complete this necessary work, and Staff has done exhaustive research leading to this clear alternative and recommendation. Councilmember Langston questioned as to what fund the money would be coming from. Administrator Brinkman stated the funds would be transferred from the General fund to the building maintenance fund to cover costs. Councilmember Wells moved to approve the expenditure of up to \$30,000.00 to fix the City Hall HVAC system, Councilmember Miller seconded and the motion pass unanimously.

4. 2007 AWC Conference – Mayor Wyles

Conference will be held in June 12-15<sup>th</sup> 2007 in Tacoma, four other council members have attended in the last two years, and any council members are invited to attend.

5. Joint meeting of the City Council and Planning Commission – 2007 Comprehensive Plan Amendment Sponsorship Process.

Each January, the City Council and City Planning Commission hold a joint meeting to discuss potential amendments to the City’s Comprehensive Plan. Two applications have been reviewed by the City Planning Commission, Boyd Proposal and Bauer Proposal and have been recommended to not be sponsored by the City. The Council members unanimously agreed with the Planning Commission not to sponsor the two proposals.

**Information Items for Future Consideration**

Administrator Brinkman stated he and Public Works Director Al Kulp are working on the winter parking regulations ordinance regarding snow removal, there are some public safety implications and will be bringing an ordinance before the council in the near future.

**Comments from the Public on Items not on the Agenda**

None

**ADJOURNMENT**

Seeing no other business, Councilmember DeVries moved to adjourn the regularly scheduled January 23<sup>rd</sup>, 2007 meeting of the Leavenworth City Council. The motion was seconded by Councilmember Lak, the vote was 3 to 3 with Councilmember Langston, Lak and Miller voting no. Mayor Wyles voted yes to break the tie. Meeting adjourned at 7:07 p.m.

**APPROVED**

**ATTEST**

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Mel Wyles, Mayor

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Ronald G. Hupp, Finance Dir/City Clerk