

LEAVENWORTH CITY COUNCIL MINUTES

February 12, 2008

Mayor Rob Eaton called the regularly scheduled February 12, 2008 Leavenworth City Council meeting to order at 6:00 P.M., and led the City Council in the Flag Salute.

ROLL CALL

Council Present: Mayor Eaton, Peter DeVries, Tibor Lak, Cathy Miller, Chris Rader, Michael Molohon, Lucky Moore, and Elmer Larsen.

Staff Present: Rich Brinkman, Terry McCauley, Connie Krueger, Chantell Steiner, David Schettler, and Michelle Brooks.

APPROVAL OF THE CONSENT AGENDA

Mayor Eaton asked for a motion to approve the consent agenda as follows:

Consent Agenda:

1. Approval of the Agenda
2. Approval of January 22, 2008 Regular Meeting Minutes
3. Approval of January 31, 2008 Special Meeting Minutes
4. January Payroll \$113,990.65
5. Claims Vouchers \$90,344.06

Mayor Eaton moved to amend the agenda and add the following item to Resolution, Ordinances, Orders and Other Business: Item #6 authorizing the Mayor to sign the Engineering Services Agreement with Varela & Associates for design of the Reservoir 1 Replacement Project, subject to final City Attorney review. Councilmember DeVries moved to approve the amendment to the agenda. The motion was seconded by Councilmember Lak and passed unanimously. Mayor Eaton then asked for a vote on the amended Consent Agenda, which passed unanimously.

PUBLIC SAFETY REPORTS

Lieutenant Kent Sisson of the Chelan County Sheriff's office provided statistical data on the activities in the City over the past year. He went on to say that the department is down four deputies at the current time. There are currently four trainees preparing to attend the academy; however these trainees will be unable to patrol solo for a minimum of eight months. The Sheriff's office has also received an opportunity to fill three new positions in 2008 which will be grant funded. Lieutenant Sisson explained that it is not anticipated that Leavenworth will be affected by the vacancies within the Sheriff's department and coverage should remain the same.

COUNCILMEMBER AND COMMITTEE REPORTS

Councilmember Miller reported that she attended a Solid Waste Council meeting in Wenatchee, which primarily focused on familiarizing the new members with what the group does. There was discussion at the meeting of possibly acquiring property for a hazardous waste drop off site, as well as enlarging the chipping program. Councilmember Miller stated that she attended her first Chelan-

Douglas Health Board meeting where there was discussion of the 2008 budget and reports from various staff members. She also noted that the Parks Committee met today with regard to budget items being ordered and placement of these items. Community Development Director Connie Krueger attended this meeting to give a park update and discuss various opportunities that the Trust for Public Lands may bring.

Councilmember DeVries reported that the Finance Committee had met today and noted that the Lodging and Sales Taxes are both up in comparison to last year. He noted that he will be attending the Regional Transportation Committee meeting on February 13, 2008.

Director Krueger reported that permit revenues are up dramatically, primarily due to the large projects occurring in Leavenworth. She also noted that there have been 6000 hits on the Downtown Master Plan that is posted on the City's website. She thanked staff member Cary Siess for all her hard work on the website.

Public Works Director Dave Schettler reported that the South Interceptor Proposal has been received from Forsgren and Associates. He noted that the crew is finally staying ahead of the snow now that there has been a break in the weather, and the pot holes are being addressed. Councilmember DeVries expressed his sincerest thanks to the Public Works crew for the wonderful job they have been doing with snow removal during this extreme snow year. Mayor Eaton explained the difficulty the crew dealt with when the six to ten inches of frozen snow finally gave way keeping the crew working for a twenty-six hour period. He commended them for all their hard work and a job well done.

MAYOR AND ADMINISTRATIVE REPORTS

Mayor Eaton reported that he has been busy attending various meetings and will be in Olympia for a Transportation meeting and an Open Public Meetings Act training.

Mayor Eaton presented Larry Weinert with a plaque of recognition for his twenty-one years of service and dedication in various rolls with the City of Leavenworth.

RESOLUTIONS, ORDINANCES, ORDERS, AND OTHER BUSINESS

1. Waste Management Proposal and Public Comment Opportunity

City Administrator Brinkman explained that the City received a proposal from Waste Management presenting the potential contractual arrangement for waste and recycling collection services. He noted a complete review has not yet been done, as Council just received the proposal during this morning's Study Session. However, this item is being discussed now to provide an opportunity to the public to offer input on utilizing Waste Management for waste and recycling collection.

Lisi Ott, 15950 Chumstick Hwy.: Ms. Ott reported that she has received complaints at the recycle center from residents and customers pertaining to frustrations over the rules and regulations on the pick up and drop off of cardboard and the lack of other recycle services for other items such as plastics. Many people have expressed a desire to remedy these issues and make recycling easier; Waste Management may be the answer.

David Morgan, 10405 Titus Rd.: Mr. Morgan commented that wet cardboard is difficult to handle and not desirable. He went on to say that business owners need and want more ability to recycle plastics, and other items, not just cardboard. The businesses are excited for more opportunities. He asked that the Council please keep the recycle group involved and thanked Councilmember Rader for keeping them informed and asking for their input. He also thanked Administrator Brinkman for incorporating the recycle group's ideas.

Marshall West, 905 Commercial Street: Mr. West advised the Council to take a strong look at Waste Management prior to signing the contract with them. He commended the City for the good job the garbage crew does and wishes that the City had the luxury of buying a new truck rather than having to look at contracting the service. He explained the issues he has had with coordination with Waste Management while working at the Forrest Service in Wenatchee, stating that it might be cheaper in the long run to buy a new truck.

Mel Wyles, 117 A West Whitman: Mr. Wyles stated that the City is facing a tough decision and needs to really weigh the pros and cons. He questioned the Mayor's timeline and whether a formal presentation will be given at the next Council meeting allowing for more public comment. Mayor Eaton explained that the City was not under a deadline with Waste Management and does not have a need to vote on this proposal at the next meeting. Once Council and Staff have had time to completely review and deliberate over this proposal a formal presentation will be given. Mr. Wyles advised giving Council the total number of residential and commercial accounts for garbage.

Ward White, 263 Mine Street: Mr. White is thrilled beyond belief that recycling is being spoken of in such a positive light amongst City Officials and is excited about the opportunity this will provide for recycling in the community.

2. Ordinance No. 1306: City Credit Card

Finance Director Steiner explained that the Finance Department has had difficulty with the city credit card limit not being high enough for the amount of use by City Staff, particularly with the Leavenworth Area Promotions (LAP) project. She anticipates raising one card to a \$20,000 limit alleviating the need to pay several times per month. The City is now required by RCW to adopt a new Chapter in the Leavenworth Municipal Code in order for the bank to make adjustments to the City's current credit limit.

Councilmember Miller moved to approve Ordinance No. 1306, Adding Chapter 3.35 to the Leavenworth Municipal Code, Adopting and Implementing a System for Issuance and Control of Credit Cards for the Purpose of Making Official Governmental Purchases and Acquisitions and Travel Expenses. Councilmember Rader seconded the motion, which passed unanimously.

3. Resolution 2-2008: Local Improvement District (LID) Reimbursement Resolution

Director Steiner described this Resolution as allowing the City to be reimbursed for expenses associated with the LID for work that is done pertaining to planning, architectural, and engineering services prior to the LID formation. This is a safeguard for the City to help include all expenses related to the LID that complies with IRS rules and regulations. Section 2 has been amended to include additional funds that may result in costs that would include a parking structure. Director Steiner added that the date has been corrected to the appropriate date on the original that will be signed.

Councilmember DeVries moved to approve Resolution 2-2008: Local Improvement District (LID) Reimbursement Resolution. Councilmember Rader seconded the motion, which passed unanimously.

4. Motion to Table Water Right Transfer Application for Trout Unlimited until March 25, 2008

City Attorney Terry McCauley explained that although it is a difficult recommendation, he is recommending tabling the Water Right Transfer Application for Trout Unlimited until the March 25, 2008, meeting after his consultation with Water Rights Attorney Pete Fraley. As a result of these discussions with Attorney Fraley, Staff is pursuing some alternative transfer options that are likely to be more effective and result in a more timely resolution rather than applying through the Department of Ecology.

Dan Davies, 12780 Prowell Rd.: Mr. Davies expressed his frustrations with where to turn now, as this project began in 2006 with the Golf Course agreeing to transfer the water not realizing that the water right belonged to the City. He agrees the idea of the possibility of utilizing non-consumptive water would be a better alternative.

Councilmember Miller moved to table authorizing the Mayor to sign the water right transfer application for Trout Unlimited until the March 25, 2008, regular council meeting so further information may be obtained. Councilmember Larsen seconded the motion, which passed unanimously.

5. Motion to Conduct a Second City Council Meeting in February

Administrator Brinkman explained that in 2005 the City Council passed an Ordinance allowing the cancellation of the second City Council meeting in both February and July in order to allow Staff an opportunity to catch up on projects and planning. He stated that due to current demands on the City there is a need to conduct a second Council Meeting in February.

Councilmember DeVries moved to conduct a second City Council Meeting in February. Councilmember Miller seconded the motion, which passed 6-1, with Councilmember Lak opposed.

6. Motion to Authorize Mayor to Sign Contract with Varela and Associates to Proceed with Final Design and Bid Documents for the Icicle Road Reservoir Project Pending Final City Attorney Review

Mayor Eaton reviewed the discussion with regard to the Icicle Road Reservoir Project that was presented at the morning Study Session then asked for a motion.

Councilmember Lak moved to authorize the Mayor to sign the contract with Varela and Associates to proceed with the final design and bid documents for the Icicle Road Reservoir Project pending final City Attorney Review. Councilmember Molohon seconded the motion, which passed unanimously.

INFORMATION ITEMS FOR FUTURE CONSIDERATION

1. Traffic Revision on Central Avenue

Administrator Brinkman explained that he is working with the Cascade School District on this revision and is researching options, as well as planning for public input. He said that the Department of Transportation has done an assessment in this vicinity that could be useful. The best time table to begin detailed research on this will be after the snow is gone. Director Krueger explained that there are various grants available for studies such as this that are easier for school districts to obtain. She will get the "Safe Routes to School" documentation to the Public Works Committee, who will then review them and work with the school district.

ADJOURNMENT

Seeing no other business, Mayor Eaton moved to adjourn the February 12, 2008 meeting of the Leavenworth City Council. The motion was seconded by Councilmember Molohon, which passed unanimously. The meeting adjourned at 7:12 P.M.

APPROVED

ATTEST

Robert C. Eaton, Mayor

Chantell Steiner
Finance Director/City Clerk