



**City of Leavenworth**  
**Department of Community Development**

**Planning Commission Meeting**  
**June 3, 2009 (Wednesday)**  
**7:00 PM**  
**City Hall Conference Room**

**MINUTES**

1. Meeting Called to Order at 7:14pm
2. Members Present:
  - Andy Lane
  - Christine Jakobsen
  - Farzan Farivar
  - Larry Hayes
  - Marshall West
  - Pete Olson
3. Members Absent:
  - Wade Bittle
4. City Staff Present:
  - Connie Krueger
  - Nicole Hill
5. Approval of the May 6, 2009 Minutes:
  - Christine amended the minutes
  - Farzan motioned to approve the minutes as amended
  - Pete seconded Farzan's motion to approve the minutes as amended
  - The minutes passed unanimously
6. 2009 Proposed Comprehensive Plan Amendments Discussion:
  - Upper Valley Regional Trails
    - The Commission members discussed various questions and thoughts that they had with the latest version of the trails plan and the planning process. The topics that were discussed included:
      - "Preferred" versus "recommended" plans
      - Appendix materials
      - Excellent public process and great consultants

- Transportation Plan and Appendices
  - The Commission members discussed their last questions and final thoughts about the plan. The topics that were discussed included:
    - What each project's goal, objective, and feasibility are and what type of development the project is supporting.
    - Mine and Wheeler Street collector
      - i. Some discussion involved whether or not the street is really needed and if it should be a collector or a connector
      - ii. Most members felt that the road would alleviate traffic on Ski Hill and that it would help with overall circulation of the area, not create unwanted development.
    - Changes in the financial sections – vehicle license renewal numbers, impact fees, etc.
    - Policy 3.1
      - i. The discussion included how this policy relates to the future, the changes that may occur, the comprehensiveness of the plan already, the restrictions that can occur from policy language, and the studies already done through the planning process.
    - Commercial and Land-Use Forecasts
      - i. The discussion included looking at the traffic counts, discussing commercial development possibilities along Highway 2, and additional access point possibilities.
      - ii. Projects expected to have significant impacts.
        - 1. Planning versus detailed level of plan and/or project.
- Downtown Master Plan
  - Connie opened this discussion by explaining the five year process that the Downtown Master Plan has already been through, and that the plan incorporates about 90% of the public comments the Downtown Master Plan Committee received. Also, each element of the plan, especially the street furniture and urban design elements have been researched thoroughly.
- Individual Comprehensive Plan Amendment Proposals:
  - Chelan-Douglas Land Trusts
    - The Commission discussed the community garden research that the Community Development Department has done so far.

#### 7. Next Meetings Discussion:

- The Commission members decided that allowing another public comment period for community members to make suggestions or comments on the individual plans would be a great idea, especially for the transportation plan. The Commission members plan to have the comment period announced in the June 10<sup>th</sup> issue of the Echo and the comment period will last until June 22<sup>nd</sup>. The next meeting will be on Thursday June 25, 2009 at 7pm in the City Hall Conference Room to discuss any comments that are received and any final issues with the

proposed amendments before the public hearing on Thursday July 16, 2009 at 7pm in the City Hall Council Chambers. The Commission members would like to also have the comment period announced on the radio and faxed to the media stations as well as sent to the transportation and trails updates email lists. The regular Planning Commission meeting scheduled for Wednesday July 1, 2009 at 7pm in the City Hall Conference Room may or may not happen and the agenda is to be announced. Other items the Planning Commission is still working on are the utility amendments, Leavenworth Municipal Code amendments, Johnson's and Clarke's Comprehensive Plan Amendments, and the Shoreline Master Program Update.

8. Meeting Adjourned at 10:05pm