

**LEAVENWORTH CITY COUNCIL MINUTES**  
**May 11, 2010**

Mayor Eaton called the May 11, 2010 Leavenworth City Council meeting to order at 6:03 p.m., and led the City Council in the Flag Salute.

**ROLL CALL**

Council Present: Mayor Eaton, Peter DeVries, Tibor Lak, Michael Molohon, Lucky Moore, Elmer Larsen, and Cheri Kelley Farivar.

Staff Present: Terry McCauley, Connie Krueger, Chantell Steiner, David Schettler and Michelle Brooks.

Mayor Eaton excused Councilmember Robert Francis who is out of town and Interim City Administrator Richard Brinkman.

**APPROVAL OF THE CONSENT AGENDA**

Mayor Eaton moved to amend the consent agenda Claims Vouchers to \$148,056.60 due to an adjustment in the utility billing invoices. Mayor Eaton asked for a motion to approve the consent agenda amended as follows:

Consent Agenda:

1. Approval of Agenda
2. April 27, 2010 Regular Meeting Minutes
3. Claims Vouchers \$148,056.60
4. April 2010 Payroll \$172,738.69
5. PRSA Voucher Request \$10,400.00

Councilmember DeVries moved to approve the Consent Agenda as amended. The motion was seconded by Councilmember Lak and passed unanimously.

**PUBLIC SAFETY REPORTS**

Mayor Eaton announced that Maria Agnew, Chelan County Sheriff Department, will be at the next Council meeting to do a presentation on Emergency Management.

**COUNCILMEMBER AND COMMITTEE REPORTS**

Councilmember Elmer Larsen reported that the Residential Advisory Committee met last Tuesday. He stated that the focus of the meeting was yard waste and that there was strong support for developing the capability of hauling yard waste to a designated site. Councilmember Larsen explained that Jeff Parsons expressed an interest in partnering with the City and will host the next meeting to talk about composting. He said that June 15<sup>th</sup> has tentatively been set for the next Town Hall meeting.

Councilmember Lak reported that the Public Works Committee met and discussed the possibility of bringing the County chipper to Leavenworth to assist with yard waste disposal. He said they also discussed creative ideas on what residents can do with their old garbage cans. One suggestion was to turn their old can into a composting bin, and Councilmember Lak distributed an example of how to do this.

Councilmember Larsen suggested allowing residents to clean their cans and store them at the City Shop. Council discussed various ideas on this topic to be further reviewed by the Public Works Department.

Councilmember DeVries reported that the Finance Committee met to discuss various funding sources for Capital Improvement Projects.

## **MAYOR AND ADMINISTRATIVE REPORTS**

Mayor Eaton announced that he received notification from the Department of Ecology (DOE) informing the City that DOE has identified the City of Leavenworth's Wastewater Treatment Plant as a recipient for the 2009 "Wastewater Treatment Plant Outstanding Performance" award. He stated that out of approximately 300 wastewater treatment plants statewide, the City's is one of 87 that achieved full compliance with its discharge permit in 2009.

Mayor Eaton reported that final interviews for the City Administrator position will be on May 24 and 25. He stated that there are six finalists, four of which are from Washington State and two are from Minnesota. Mayor Eaton described how the process will work on those two days including a Council, Staff and Community panel of interviewers.

Community Development Director Connie Krueger reported that two grant applications have been submitted; Safe Routes to School and Recreation and Conservation Office(RCO) for the Regional Trails in Leavenworth. She reported that she has been working on Capital Improvement Planning and that the Planning Commission is working on Code Amendments for public hearing.

Councilmember's Larsen and Farivar discussed the City of Leavenworth's newsletter and the need to update the City web site.

Finance Director Chantell Steiner reported that Deputy Clerk Michelle Brooks and she will be meeting with Department of Licensing Master Licensing Service to do the Go Live Training for the implementation of the Master License Program tomorrow and the next day pertaining to City Business Licensing. Director Steiner reported that the 2009 Annual Report has been completed and that Councilmember Farivar will be assisting her in reviewing the report.

Public Works Director Dave Schettler reported that the majority of the Front Street paver project and Gazebo repairs were completed before Maifest started. He noted that there would be some change orders coming. Director Schettler explained that the next project that will be underway is the 8<sup>th</sup> Street pedestrian cross walk. He reported that the Parks Department has done a great job getting the Parks system ready and flowers in place for the season. The swimming pool will be filled at the end of this week and that the Pool Manager will be training staff over the next couple of weeks. Director Schettler reported that the second shelter at the train station is close to completion and he discussed the platform cracking with KRCI. He discussed with Council the low flow devices that have been installed at the Wastewater Treatment Plant.

Mayor Eaton noted that the City didn't receive the grant for replacing the heads in the street lights for energy efficient LED heads; however he has discovered a source for energy efficient bulbs that he will be researching.

## **RESOLUTIONS, ORDINANCES, ORDERS, AND OTHER BUSINESS**

1. Ordinance 1365: Investment of City Funds Code Amendment

Director Steiner provided a brief review of Ordinance 1365, explaining that this is a housekeeping item although a major re-write was needed since the original Ordinance was written in 1912. She noted that this has been reviewed and recommended by the Finance Committee and presented to City Council for review previously.

Councilmember Larsen moved to approve Ordinance 1365: Investment of City Funds Code Amendment. The motion was seconded by Councilmember Farivar and passed unanimously.

## 2. Resolution 3-2010: Amending Rate & Fee Schedule for Garbage Fees

Director Schettler explained that there was a need to amend the language in the rate and fee schedule to reflect the implementation of the new totes and containers, and noted other minor changes were made to aid in clarification of this section of the schedule. It was noted that in Exhibit A of this Resolution an amendment to add the cost of an extra tote needed to be added under Residential Item 1.

Councilmember DeVries moved to approve Resolution 3-2010: Amending Rate & Fee Schedule for Garbage Fees as amended. The motion was seconded by Councilmember Lak and passed unanimously.

Councilmember Larsen suggested adding this and the washing of old trash cans and storing them at the shop, and using old trash cans as composters in the City Newsletter. Director Schettler suggested waiting until the Public Works Committee has reviewed and discussed the storage of old trash cans, etc. before adding it to the City Newsletter.

## 3. Ordinance 1366: Interim Controls for Utility Reimbursements

City Attorney Terry McCauley reviewed the amended portion of the Utility Reimbursement code and reminded Council how the Interim Controls operate.

Councilmember Larsen moved to approve Ordinance 1366: Interim Controls for Utility Reimbursements. The motion was seconded by Councilmember Moore and passed unanimously.

## **INFORMATION ITEMS FOR FUTURE CONSIDERATION**

1. Resolution for Wellness Program: Director Steiner explained that this Resolution supporting the City Wellness program will be brought before Council in the near future.

## **ADJOURNMENT**

Seeing no other business, Councilmember DeVries moved to adjourn the May 11, 2010 meeting of the Leavenworth City Council. The motion was seconded by Councilmember Molohon, which passed 4 to 2 with Councilmembers Lak and Larsen opposed. The meeting adjourned at 6:38 p.m.

## **APPROVED**

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**Robert C. Eaton**  
Mayor

## **ATTEST**

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**Chantell Steiner**  
Finance Director/City Clerk