

LEAVENWORTH CITY COUNCIL MINUTES

March 9, 2010

Mayor Eaton called the March 9, 2010 Leavenworth City Council meeting to order at 6:04 p.m., and led the City Council in the Flag Salute.

ROLL CALL

Council Present: Mayor Eaton, Peter DeVries, Tibor Lak, Michael Molohon, Lucky Moore, Elmer Larsen, Robert Francis and Cheri Kelley Farivar.

Staff Present: Terry McCauley, Connie Krueger, Chantell Steiner, and David Schettler.

Mayor Eaton excused Interim City Administrator Richard Brinkman.

APPROVAL OF THE CONSENT AGENDA

Mayor Eaton moved to amend the consent agenda and delete Items 7. Special Use Permit Agreement with Village Art in the Park and 8. Special Use Permit Agreement Wenatchee Valley Farmer's Market, amend Claims Vouchers March to \$160,805.17, and add Item 6. Department/City Reorganization under Resolutions, Ordinances, Orders and Other Business. Mayor Eaton asked for a motion to approve the consent agenda amended as follows:

Consent Agenda:

1. Approval of Agenda
2. February 9, 2010 Study Session Meeting Minutes
3. February 9, 2010 Regular Meeting Minutes
4. February Payroll \$161,976.60
5. Claims Vouchers February \$198,163.62
6. Claims Vouchers March \$160,805.17

Councilmember DeVries moved to approve the Consent Agenda as amended. The motion was seconded by Councilmember Molohon and passed unanimously.

PUBLIC SAFETY REPORTS

None.

COUNCILMEMBER AND COMMITTEE REPORTS

Councilmember DeVries reported that although the Finance Committee has not met, the Retail Sales are up about 3.4 percent and Hotel/Motel taxes are up about 14.6 percent overall compared to 2009 year to date figures due to December revenues.

MAYOR AND ADMINISTRATIVE REPORTS

Mayor Eaton reviewed the items from the Study Session discussion that included various open discussion topics about Carillon Bells, Council/Mayor/Staff Duties, pavers in front of the Gazebo, and a future fountain in front of the Festhalle. Other topics included presentations from Stephen Dunk with the Public Works Trust Fund, Leavenworth Ski Hill Heritage Foundation and Music on Demand, Lodging Tax

Group Funding Requests, Christkindlmarkt Update, LAP Update, Utility Maintenance Worker Position/Fog Position/Seasonal Positions, and a Shared Resource Conservation Manager Program. He added that HB 1591, concerning certain transportation benefit district funds sunset dates, passed and he will be working with the City Attorney regarding this bill. He said that Director Schettler, Director Krueger, Councilmember Lak and he presented projects for funding at the Metropolitan Planning Organization (MPO) meeting and the City placed 7th of 9 for full funding of sidewalks on Central Street up to \$160,000. The second project, Division to Highway 2, placed first on the second tier of funding that is yet to be determined for allocation. Mayor Eaton said that the City is still waiting on a \$1.63 million request in federal funds and an additional \$900,000 in state funds for Phase II of the Icicle Station Project. He also briefed the Council on the City Administrator search and stated that it will be out to advertisement soon. He reported that he had the pleasure of participating as a judge at a recent school event.

Community Development Director Connie Krueger distributed a Way Finding Signage Strategy and reported that SeaReach is currently in Leavenworth and reviewing the community. She also reported that the Mountain Meadows permit has been released and Community Development is continuing to work with Icicle Brewery.

Public Works Director Dave Schettler reported that the Chumstick Trail is still in the engineering phase. He said that the second shelter at Icicle Station will begin within the next four to five weeks with an anticipated completion time by May. This spring they will continue work on the trailhead at 13th Street and will be working on the right-of-way issues. Director Schettler added that the South Interceptor issues are related to large amounts of grease from local restaurants and that the crew will be cleaning that out over the next few weeks. The TV camera was able to help assist in determining the issue and found that most of the problem is related to grease clogging and partially from tree roots. He announced that the City will be going to bid soon on the pavers in front of the Gazebo and hopes for completion by Maifest.

RESOLUTIONS, ORDINANCES, ORDERS, AND OTHER BUSINESS

1. Lodging Tax Group Funding Requests

Council discussed various ideas of how to allocate funds to each of the applicants. Resident and President of Projekt Bayern, Larry Meyer, spoke in favor of increasing the requested amount for the Leavenworth Museum application from \$710 to \$1,000. Council discussed the request and noted that since other applicants were not receiving full requests and that the Museum was receiving the full requested amount that they would not consider increasing the requested amount at this time.

Councilmember Lak moved to allocate \$710 to the Upper Valley Museum at Leavenworth \$2,000 to the Leavenworth International Dance Festival, \$2,500 to the Icicle Creek Theatre Festival, \$2,500 to the Leavenworth International Accordion Festival, and \$2,000 to the Great Leavenworth Wine and Food Festival. The motion was seconded by Councilmember Molohon. Discussion continued related to the remaining funds of \$290 of the \$10,000 budget.

Councilmember Larsen moved to amend the motion to increase the allocation for the Leavenworth International Dance Festival from \$2,000 to \$2,290, retaining the other requests as noted in the first motion with exception for removal of the Icicle Creek Theatre Festival allocation. The motion was seconded by Councilmember Lak and passed unanimously.

Councilmember DeVries moved to allocate \$2,500 to the Icicle Creek Theatre Festival. The motion was seconded by Councilmember Lak and passed 6-0-1 with Councilmember Molohon abstaining.

2. Resolution 1-2010 Interfund Loan to Street/General Fund from ER&R

Finance Director Chantell Steiner explained the need for this loan and the payback of the \$700,000 from the Equipment Rental and Revolving Loan Fund to the Street Fund and General Fund for the 2008 Downtown Reconstruction Project as recommended by the State Auditor's Office.

Councilmember Larsen moved to approve Resolution 1-2010 Interfund Loan to Street/General Fund from the Equipment Rental and Revolving Loan Fund. The motion was seconded by Councilmember DeVries and passed unanimously.

3. Motion to Authorize the Creation of Utility Maintenance Worker Position

Public Works Director Dave Schettler demonstrated the need for an additional Utility Maintenance Worker Position and reviewed discussion from the morning Study Session. Further discussion identified some of the tasks that this position would be assigned to do that included water, sewer, garbage, and parks maintenance duties as well as increasing the ability of the public works crews to work on a back log of small capital and infrastructure needs.

Councilmember Lak moved to authorize the creation of a new Utility Maintenance Worker Position. The motion was seconded by Councilmember Francis and passed unanimously.

4. Motion to Authorize the Mayor to Sign the Charter Franchise Extension

Finance Director Steiner noted that the fifteen year franchise agreement expired in November 2009 and that this request is temporary to allow time for a new Administrator to negotiate a new contract. City Attorney McCauley noted that this extension may require adoption by Ordinance and asked Council to table the item for further review.

Councilmember Larsen moved to table authorizing the Mayor to sign the Charter Franchise Extension. The motion was seconded by Councilmember Lak and passed unanimously.

5. Shared Resource Conservation Manager Program

Mayor Eaton discussed the benefits of a shared resource manager and the low costs to the City of Leavenworth. This manager would be assisting various communities as identified in the Interlocal Agreement for identifying ways to use utility resources more efficiently.

City Attorney McCauley noted that the City of Cashmere also had this agreement before them and after reviewing the contract tonight, it appears to be slightly different. He recommended tabling the item for further review or to approve per final attorney review.

Councilmember Farivar moved to table the Shared Resource Conservation Manager Program Interlocal Agreement. The motion was seconded by Councilmember Francis and passed unanimously.

6. Department/City Reorganization

Community Development Director Connie Krueger discussed challenges that have developed within the Community Development Department due to short-term versus long-term planning. She recommends separation of the department into two sections creating a short-term current planning department consisting of a new Director position for Nathan Pate to oversee employees Cary Siess and Patrick Dalton and a long-range planning department of Nicole Hill and herself. Director Krueger cited reasons for this

division that included the removal of duplication of reviews, better use of staff time, better opportunity for long-range planning and grant applications and faster response times for short-term planning projects/requests.

Councilmember DeVries moved to authorize the reorganization of the Community Development Department to create a Long-Range Planning Department and a Current Planning Department. The motion was seconded by Councilmember Farivar and passed unanimously.

Council questioned who would be directed to oversee the Planning Commission. Director Krueger noted that the Planning Commission is only related to long-range planning and therefore would remain with her; however there could potentially be items that may involve the short term planning staff. She continued to add that she would work on job descriptions for the Directors and would update Council when ready to proceed further.

Farzan Farivar: Mr. Farivar asked for further explanation of the separation. Mayor Eaton reiterated that there will be two separate directors, but no increase in full time employees and that this is a reallocation of current staff only.

INFORMATION ITEMS FOR FUTURE CONSIDERATION

Mayor Eaton reminded Council that the Sheriff Department Contract may be coming before them to address the Sheriff's request to increase the contract amount.

COMMENTS FROM THE PUBLIC ON ITEMS NOT ON THE AGENDA

Bill Lynn, 9700 E. Leavenworth Road: Mr. Lynn asked for an update on the creation of a noise ordinance. Attorney McCauley noted that the staff is currently working on this for future consideration. Mr. Lynn also requested that the website be updated and notices be posted to notify citizens of when a Council meeting is not occurring. He noted that he came to City Hall on February 23rd expecting a meeting but was not aware of the Leavenworth Municipal Code that states no meetings on the second Thursday in February and July of each year.

Larry Meyer, 110 Park Avenue: Mr. Meyer said that he appreciated the work of the Council on the Carillon Bell project. He noted that Projekt Bayern is interested in having "Woody" as the City Ambassador or Mascot and asked that they be kept informed. Mr. Meyer also announced that he was advised that water and power may be made available before Oktoberfest for the Water Fountain at the Festhalle and that he looks forward to working together with the City on this project.

ADJOURNMENT

Seeing no other business, Councilmember DeVries moved to adjourn the March 9, 2010 meeting of the Leavenworth City Council. The motion was seconded by Councilmember Molohon, which passed 6 to 1 with Councilmember Lak opposed. The meeting adjourned at 7:17 p.m.

APPROVED

ATTEST

Robert C. Eaton
Mayor

Chantell Steiner
Finance Director/City Clerk