

# LEAVENWORTH CITY COUNCIL

Study Session Agenda  
City Hall - Council Chambers  
January 12, 2010 9:00 a.m.

## **9:00 – 10:00 WCIA Training**

Lew Leigh with WCIA will be present to do a one-hour training with Councilmembers related to orientation, member risk profile, liability exposures and loss trends.

## **10:00 – 10:15 Council Open Discussion**

This time slot allows for Council discussion of items not on the agenda.

## **10:15 - 10:25 Easement Request - Connie Krueger**

At an undetermined time in the past, a sewer line was installed that crossed a property which is located on Whitman Street. The owner has made a proposal which would constitute a financial obligation for the City and which requires Council discussion and direction. A copy of the proposal is included in the Council binder.

## **10:25 – 10:35 Beneficiary Release for Icicle Entertainment – Chantell Steiner**

In the early 1990's the City served as the lead agency and was listed as the beneficiary on a federal Housing and Urban Development Department (HUD) low-interest loan application for the Icicle Junction development on Highway 2. As security on the HUD loan, Icicle Entertainment was required to encumber the land with a Deed of Trust – the City of Leavenworth was deemed a beneficiary to this deed. The loan was paid in January of 2006 and the Deed of Trust has not been reconveyed or recorded since. The City has been contacted by North Meridian Title & Escrow, working in conjunction with Icicle Entertainment, and is requesting that the City sign the Substitution of Trustee document that would reassign the beneficiary to the deed. In 2004 a partial release was done by the City Council for a portion of the property described. In discussing this with Attorney McCauley, I contacted the original program granting agency (Department of Community, Trade and Economic Development) representative Steve Saylor. Attached with the request from North Meridian is an e-mail response from Steve Saylor noting that the loan has been paid and that a full release at this time would be appropriate. In further discussions, with Mr. Saylor he noted that releasing of this deed would have no further financial implications due to the payment of the loan.

## **10:35-10:45 Upper Valley Mend Utility Connection Fee - Connie Krueger/Dave Schettler**

Upper Valley Mend has requested that the City waive the connection fee for the Cornerstone Community Adult Family home. A copy of their request and Resolution 009-2002 related to waiving various fees is included in the Council binder. Since the time that this resolution was passed in 2002, the City has adopted system development charges that are calculated based on the development potential from all properties within the UGA and City limits. As the choice to waive fees is discretionary for the Council, staff would like to discuss the direction of Council on whether or not this fee should be waived in full, partially, or not waived; and if a policy of waiving the fees that are identified in the resolution continues to be supportable for other future development given the financial obligations of the City in relation to long-term utility system development. The amount of the connection fee will be provided at the meeting.

**10:45-10:55 Wayfinding Signage Strategy Contract - Connie Krueger**

The Downtown Steering Committee is working on the development of a Wayfinding Signage Strategy. The Committee has interviewed and is developing a scope of work with SeaReach, a firm that specializes in wayfinding signage planning, design and construction. This is an opportunity for the Council to receive preliminary information about the project as a contract may be presented for approval at the next Council meeting.

**10:55-11:00 Icicle Brewery Industrial Discharge Contract – Dave Schettler**

Copies of the draft proposed contract will be distributed at the meeting and a brief overview given. Discussion will also be occurring at the Public Works Subcommittee meeting on Tuesday afternoon.

**11:00-11:15 Code Amendment Update - Connie Krueger**

An overview of the proposed code amendments will be given. Copies of the proposed amendments and a staff report are included in the Council binder.