

# **LEAVENWORTH CITY COUNCIL**

**April 13, 2010 Study Session Agenda  
9:00 A.M. - City Hall Council Chambers**

## **9:00 – 9:15 Council Open Discussion**

As requested by Council this time slot allows for Council discussion of items not on the agenda.

## **9:15 – 9:20 Ordinance 1362 Budget Amendment – Chantell Steiner**

The Ordinance located in section 1 of the packet includes adjustments to the Garbage Truck and Containers for debt service payments and inclusion of the increased request of Containers by Council that are identified in the Garbage and ER&R Funds. Overall this portion of the Ordinance created a savings in 2010 of \$10,148. The amendment also includes \$7,507 needed to be increased to the ER&R Fund for the payback of the \$700,000 loan for the downtown project from the Street Fund and General Fund and the allocation of \$45,000 for the 2<sup>nd</sup> shelter at Icicle Station. The amendment includes the new Public Works Maintenance Worker Position, some minor adjustments to the salary lines based on the Union Contract negotiations, and the identification of an annual increase for the Senior Planner's offer of employment of \$1,000 that was not identified during the annual budget process. The attached Exhibit B includes the Union and Senior Planner adjustments as noted for positions of Senior Planner, Mechanic and Asst. Field Supervisor. Overall this amendment increased salaries and wages by \$50,850. There may need to be future minor adjustments to the Salaries and Benefits line items in the budget, but at this time it is unknown due to our seasonal employment and vacancies in Public Works. The final section of this amendment includes the Council approved Tenth Street Stormwater Project and the amended Gazebo Paver Project.

## **9:20 – 9:25 Ordinance 1363 Payment of Claims - Code Amendment – Chantell Steiner**

Director Steiner and City Attorney McCauley have been working to draft up this Ordinance to help facilitate a recommendation by the State Auditor's to ensure a policy for payment of claims pertaining to checks that are cut prior to the Council's approval. This Ordinance has been reviewed with the Council Finance Committee as well. Included in this amendment is the allowance for check cutting on a weekly basis specifically for the Leavenworth Area Promotions and Pool Operations – section 3.34.040 E - that will allow for Council approval at the next regularly scheduled meeting as long as expenditures are within the annual allocated budget. Some minor adjustments have been included to clean up titles of staff as well as inclusion of the missing section 3.34.020 Payment Orders – Signatures.

## **9:25 – 9:35 Current Budget Status – Chantell Steiner**

Director Steiner has provided the updated budget comparison spreadsheets located behind the study session agenda. These sheets identify the original budget versus the current budget with approved amendments including those that are on the evening budget amendment. The new 2010 Ending Fund Balance has included nearly \$190,000 in Council approved increases and is

only lower than the original budget by \$123,851. This difference is in part due to the unanticipated higher beginning fund balances and other revenues that have been identified and incorporated in the budget amendments.

**9:35 - 9:50 SHARE Project/CDBG Grant - Connie Krueger and Brian Thompson-Royer**

Director Krueger and the Director of SHARE will be discussing an upcoming potential CDBG grant with Council.